

WILLMAR CITY COUNCIL PROCEEDINGS
BOARD ROOM
HEALTH AND HUMAN SERVICES BUILDING
WILLMAR, MINNESOTA

April 1, 2019
7:00 p.m.

The regular meeting of the Willmar City Council was called to order by the Honorable Mayor Marv Calvin. Members present on a roll call were Mayor Marv Calvin, Council Members Rick Fagerlie, Shawn Mueske, Kathy Schwantes, Vicki Davis, Fernando Alvarado, Julie Asmus, Andrew Plowman, and Audrey Nelsen. Present 9, Absent 0.

Also present were City Administrator Ike Holland, Police Chief Jim Felt, Finance Director Steve Okins, Public Works Director Sean Christensen, Park and Recreation Director Rob Baumgarn, Interim Planning and Development Services Director Sarah Swedburg, Fire Chief Frank Hanson, Human Resource Director Samantha Beckman, City Clerk Judy Thompson and City Attorney Robert Scott.

There were no additions or deletions from the agenda.

Council Member Fagerlie moved to approve the agenda, as presented. Council Member Schwantes seconded the motion which carried.

City Clerk Judy Thompson reviewed the consent agenda.

- A. City Council Minutes of March 18, 2019
- B. Willmar Municipal Utilities Board Minutes of March 25, 2019
- C. Accounts Payable Report March 15 through March 28, 2019
- D. Willmar Police Commission Minutes of March 4, 2019
- E. Human Rights Commission Minutes of February 12, 2019
- F. Central Community Transit Operations Board Minutes of February 26, 2019
- G. Willmar Lakes Area CVB Board Meeting Minutes of February 19, 2019
- H. Invest in Willmar Board Meeting Summary of March 13, 2019
- I. City Hall Task Force Meeting Summary of March 21, 2019

Council Member Alvarado offered a motion to approve the Consent Agenda. Council Member Mueske seconded the motion which carried.

There was no one present to speak during the Open Forum.

City Clerk Judy Thompson gave a presentation on the upcoming 2020 Census and acknowledged the official one-year to census date kickoff for the campaign is today. The official census date is April 1, 2020. She stated the importance of getting an accurate count of our citizens and the effects the census has on the state and local governments.

Following the presentation and discussion, **Resolution No. 19-048 Adopting Creation of the 2020 City of Willmar Complete Count Committee** was introduced by Council Member Fagerlie. Council Member Mueske seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

The Finance Committee Report for March 21, 2019 was presented to the Mayor and Council by Council Member Nelsen. There were six items for consideration.

Item No. 1 Staff explained to the Committee that currently 28th Street SW from Trott Avenue to TH 12, Airport Drive From 23rd Street to Trott Avenue, and Arena Drive from Transportation Road to Civic Center Drive are part of the City's Municipal State Aid needs. However, it is being recommended that the extension of Civic Center Drive from Technology Drive to County Road 9 and Trott Avenue SW from 28th Street

SW to County Road 5 be designated to replace them. It was the recommendation of the committee to approve staff's recommendation.

Following discussion, **Resolution No. 19-049 Establishing and Revoking Municipal State Streets** was introduced by Council Member Nelsen. Council Member Mueske seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Item No. 2 The committee reviewed a recommendation to update the schedule of fees for services, permits, licenses, and rental rates for the City. Historically, various departments of the City have established charges, fees and rental rates for myriad programs offered Willmar citizens which are reviewed annually by staff. It was the recommendation of the committee to approve staff's recommendation.

Council Member Nelsen offered a motion to approve staff's recommendation and introduced **Resolution No. 19-050 Establishing Fees for Services, Permits and Licenses and Establishes Rental Rates for City Equipment**. Council Member Fagerlie seconded the motion.

Mayor Calvin suggested the rates for the open range be reduced from \$10.00 per half hour to \$8.00 per half hour to better accommodate the users of the range. Following further discussion, Council Member Mueske offered an amended motion to reduce the rate for the open range as presented by the Mayor. Council Member Plowman seconded the motion which carried. Council Member Schwantes voted "no."

The original motion and resolution, as amended, then carried on a roll call vote of Ayes 8, Noes 0.

Item No. 3 Staff presented a request from the Park & Recreation Department to apply for an Otto Bremer Foundation grant to receive dollars to be used toward the Willmar Bike Share and Cycling Without Age Programs. In 2018 the City of Willmar approved the launch of a bike share program to begin in May 2019 which includes the purchase of 40 bikes and 10 docking stations. The initial investment and year one costs, estimated to be \$46,500, are fully funded through partnerships and other grants. The annual software fees and anticipated bike maintenance expenses total \$5,200. The City and Willmar Bikes Committee are seeking additional grants and sponsorships to offset these operating costs. The Cycling Without Age Program is a community project that allows for a volunteer bicyclist to bring one or two passengers for a ride on the front seat of the trishaw bike. This program is based on generosity and kindness while enjoying the outdoors by bike. Bethesda has one bike fully funded for \$8,700. Between Bethesda and the City, it is hoped to purchase a total of ten bikes. If this grant application is awarded, the City and Bethesda could receive up to \$50,000 in additional funds to promote and market the bike share program. It was the recommendation of the committee to approve staff's recommendation.

Following discussion, **Resolution No. 19-051 Authorizing Acceptance of Grant from Otto Bremer Foundation for \$50,000 for Bike Equipment – Trishaw** was introduced by Council Member Nelsen. Council Member Asmus seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Item No. 4 The Committee reviewed the 2018 Rice Trust Statement. This item was for information only.

Item No. 5 Staff presented a copy of the bill introduced in the House of Representatives and reported that the Senate Bill is being presented on March 28, 2019. With the last day of the legislature's session projected for May 20th, it was noted that the City Council is scheduled to meet that evening so there is a possibility that the ordinance could be introduced at that meeting along with setting a future public hearing on the local option sales tax. Once that has been completed, the Secretary of State needs to be notified, plus, the Dept. of Revenue requires a 90-day notice to implement the tax which can only be established as of the first day of a quarter. Consequently, at this time, the earliest implementation date for the local option sales tax is projected to be October 1, 2019. Discussion included whether or not the Cambridge Project could be partially funded through the local option sales tax. This will all be brought back to the Finance Committee at a future meeting to receive updates and continue discussion. This item was for information only.

Item No. 6 The Committee reviewed the future meeting schedule. Items included for April 4th were Unaudited Financial Report, Industrial Development Budget Amendment, Waste Treatment Rate Study, Bernick's Bike Share Grant Budget Amendment, 1st Quarter 2019 Budget Amendments, Tax Abatement/Tax Increment Discussion, and Deferred/Suspense Assessments. Items projected for April 18th were the March Monthly Report, the City Comprehensive Assessment Policy Discussion, the WYE Utility Funding, the Cambridge Project Funding, and the Robbins Island Shelter. This item was for information only.

The Finance Committee Report of March 21, 2019, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Nelsen. Council Member Mueske seconded the motion, and carried.

The Labor Relations Committee Report for March 25, 2019, was presented to the Mayor and Council by Council Member Mueske. There were five items for consideration.

Item No. 1 Staff reviewed our part-time employee pay schedules over the past three years and presented a proposed 2019 scale. The 2019 scale will remove discontinued positions, add our new Recreation positions, increase starting pay to be in compliance with minimum wage, and implement a step pay scale rather than a range. The only significant increase was for our Election Judges. A survey revealed that Willmar pays less than almost every other surrounding township and we need to increase their hourly rate. This will have no effect on the 2019 budget as there are no elections this year. It was the recommendation of the committee to approve staff's recommendation.

Following discussion, Council Member Mueske offered a motion to approve the committee's recommendation. Council Member Nelsen seconded the motion which carried.

Item No. 2 Staff presented the first pages of the updated employee personnel policy obtained from the League of MN Cities. At the League's recommendation, staff is utilizing their handbook template and customizing it to Willmar's policies and procedures. The Committee will review the updated policy and discuss at the next Labor Meeting. This item was for information only.

Item No. 3 Staff presented an updated policy that allows more flexibility in donating sick hours and increases the amount one employee can donate. Staff will incorporate a few more requested updates and bring back to the next Labor Meeting. This item was for information only.

Item No. 4 In light of Administrator Holland's resignation, a motion was made by Council Member Schwantes, seconded by Council Member Davis to dismiss the performance review for the Administrator. Discussed the hiring process for the next City Administrator. Staff was directed to obtain quotes from recruitment firms and present those at a Special Council Meeting April 8th.

Following discussion, Council Member Mueske offered a motion to approve the committee's recommendation. Council Member Schwantes seconded the motion which carried.

Item No. 5 Staff brought forth the interview committee's recommendation for hire for the Planning and Development Services Director to be presented on the April 1st Council Meeting.

Following discussion, Council Member Mueske offered a motion to approve the committee's recommendation. Council Member Davis seconded the motion which carried.

The Labor Relations Committee Report for March 25, 2019, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Mueske, seconded by Council Member Schwantes, and carried.

City Administrator Holland offered the following comments: stated he has received numerous emails and phone calls from people regarding his resignation, and wanted to thank everyone for their comments and prayers for his family as they move back to Colorado in June.

Mayor Calvin offered the following comments: congratulated City Administrator Holland on the work he has done for the city and all his service to the city; supports his family's decision to return to Colorado; stated many department directors had the opportunity to leave the city with the recent deadline for early retirement, he appreciates the decisions made by these individuals to continue employment and for being committed to the city; also thanked the citizens for "hanging in there" with the tough winter we experienced; acknowledged the public works department and the emergency services areas for all their great work during this past winter; thanked the local option sales tax group that testified last Thursday before the Senate for all their hard work; thanked all who volunteered their services to serve on the local option sales tax committees; there are a lot of great things happening in our city.

Council Member Davis offered the following comments: shared a message from City Planner Sarah Swedburg regarding an annual Main Street Basics Workshop which will be held in Willmar at the African Development Center on Thursday, April 18th from 8:45 a.m. – 4:00 p.m. The cost is only \$10 for anyone from Willmar.

Council Member Alvarado offered the following comments: expressed his appreciation to the Invest in Willmar committee and the work they are doing; the 2020 Census is huge for Willmar and hopes everyone will complete their census material; summer will come and reminded citizens to keep their grass clippings on their lawns and not put them in the street.

Council Member Asmus offered the following comments: as the representative on the Library Board she wanted to remind everyone of the upcoming Wisdom and Wine event being held June 13th and stated this event is almost sold out; Friends of the Library started selling their raffle tickets today and the winner will be drawn at the Wisdom and Wine event on June 13th.

Council Member Plowman offered the following comments: offered a public "thank you" to City Administrator Holland for his service to the city – best wishes and blessings to his family in their future endeavors – it has been a pleasure to work with Mr. Holland; the airport commission met last week and discussed the airport operations over the winter, noting the number one item was the appreciation of having a knowledgeable fixed-based operator (FBO) on hand, and the great job the public works department did in keeping the runways open; many pilots commented they were surprised the runways were clear during some of the bad weather days; master planning contract for the airport is going well; the state airport conference will be held in Willmar on April 24 – 26 and urged anyone interested to attend; "hats off" to the local option sales tax subcommittees – he attended a meeting recently and was very impressed how the concern is to maximize the potential benefit to our citizens.

Council Member Nelsen offered the following comments: it was a great honor to be part of the group to testify before the Senate last week and thanked Finance Director Steve Okins, committee members Mary Sawatzky and Matt Dawson, and a special thank you to Representative Dave Baker for the extra work that was put in for the presentation; also thanked the community for their support; and to look for positive results from all these efforts.

Council Member Fagerlie offered the following comments: Community Development Committee meeting is scheduled at 5:15 p.m. Monday, April 8th and to please note the change of time; everyone received a reminder of the Local Board of Equalization for the City of Willmar which will be held on Monday, April 15th, reminded everyone to contact City Clerk Judy Thompson as to their attendance and a quorum must be present.

Council Member Mueske offered the following comments: thanked the city employees, department heads, City Administrator Holland for all their hard work; we have a lot of irons in the fire and will take everyone's participation to make these a success; lot of opportunities for citizens to offer their help; city office location will be discussed soon and will be open for public input; there is a lot happening in our city.

Council Member Schwantes offered the following comments: proud to call Willmar "home;" there is a free Energy Workshop being held April 24th from 8:00 a.m. – 9:30 a.m. at the Mid Central Outreach Center located on the MinnWest Technology Campus; recognized City Planner Sarah Swedburg for all her efforts to create this workshop which will focus on what individuals and businesses can do to reduce their energy costs,

and there will be discussion regarding opportunities to address options for the loss of the district heat system. There will be representatives present from the Willmar Municipal Utilities, Kandiyohi Power Cooperative, and Clean Energy Resource Team.

Council Member Fagerlie offered a motion to adjourn the meeting with Council Member Mueske seconding the motion which carried. The meeting adjourned at 8:02 p.m.

s/s Marv Calvin
MAYOR

Attest:

s/s Judy Thompson
SECRETARY TO THE COUNCIL

RESOLUTION NO. 19-048

**A RESOLUTION ADOPTING CREATION OF THE 2020 CITY OF WILLMAR
COMPLETE COUNT COMMITTEE**

Motion By: Fagerlie Second By: Mueske

WHEREAS, the U.S. Census Bureau is required by the United States Constitution to conduct a count of all persons; and

WHEREAS, the Census count requires extensive work, and the Census Bureau requires partners at the state and local level to insure a complete and accurate count; and

WHEREAS, the City of Willmar Complete Count Committee will bring together a cross section of community members who will utilize their local knowledge and expertise to reach out to all persons of our community; and

WHEREAS, the City of Willmar Complete Count Committee will work with the Census Bureau and the State of Minnesota to strive for an accurate count.

NOW THEREFORE, BE IT RESOLVED that the City of Willmar establish a 2020 Census Complete Count Committee.

Adopted at City of Willmar, Minnesota this 1st day of April 2019

s/s Marv Calvin
MAYOR

Attest:

s/s Judy Thompson
CITY CLERK

RESOLUTION NO. 19-049

A RESOLUTION ESTABLISHING AND REVOKING MUNICIPAL STATE STREETS

Motion By: Nelsen

Second By: Mueske

WHEREAS, it appears to the City Council of the City of Willmar that the streets hereinafter described should be designated and revoked as a Municipal State Aid Street under the provisions of Minnesota Law, as follows:

REVOKING

28th Street SW from Trott Avenue to TH No. 12 (0.51 miles)

Airport Drive from 23rd Street SW to Trott Avenue (0.47 miles)

Arena Drive from Transportation Road to Civic Center Drive (0.22 miles)

ESTABLISHING

Trott Avenue SW from 28th Street SW to County Road 5 (0.06 miles)

Civic Center Drive from Technology Drive to County Road 9 (1.30 miles)

BE IT FURTHER RESOLVED, by the City Council of the City of Willmar that said revisions is in all things approved.

Dated this 1st day of April, 2019.

s/s Marv Calvin

Mayor

Attest:

s/s Judy Thompson

City Clerk

**RESOLUTION NO. 19-050
ESTABLISHES FEES FOR SERVICES, PERMITS AND LICENSES
AND ESTABLISHES RENTAL RATES FOR CITY EQUIPMENT**

Motion By: Nelsen

Second By: Fagerlie

WHEREAS, the City Council of the City of Willmar duly establishes fees for service, sets fees for permits and licenses, and establishes rental rates for City equipment.

NOW, THEREFORE, BE IT RESOLVED that the below listed fees be duly adopted for the year 2019 and the same hereby ordered kept on file in the office of the City Clerk.

CITY CLERK:

Liquor License Investigation Fees:

Sole Proprietor	\$125.00
Partnership	\$150.00
Corporation	\$300.00
Limited Liability Company	\$150.00

Liquor Licenses:

On-Sale Liquor	\$4,000.00 per year
Off-Sale Liquor	\$950.00 per year
Club On-Sale Liquor	\$300.00 per year
On-Sale Wine	\$200.00 per year
On-Sale Sunday	\$200.00 per year
On-Sale 3.2% Malt Liquor	\$150.00 per year
Temporary On-Sale Liquor	\$100.00 per year
On-Sale Taproom	\$150.00 per year
Off-Sale Taproom	\$150.00 per year
City Park Special Event-Liquor	\$100.00 per event
Civic Center Special Event-Liquor	\$100.00 per event
Community Festival Event-Liquor	\$100.00 per event

Café – Restaurant, Bowling Alley, Taxi Cab	\$30.00 per year
Carnival, Circus, Exhibition	\$30.00 per day
Cat & Dog	\$3.00-7.50 per year
Dance, Parade, Run/Walk, Special Event, Street Fair	\$30.00 per event
Dumpster, Service Parking	\$30.00 per 30 days
Fireworks Indoor Display	\$50.00 per event
Fireworks Outdoor Display	\$30.00 per event
Fireworks Sales & Storage	\$100.00 per event
Mobile Food Unit	\$50.00 per event or 150.00 per year
Pawnbrokers	\$150.00 per year
Street Closure	\$50.00 per event
Theatre	300.00 per year

ADMINISTRATIVE FEES:

Chapter 9, Article I, Section 9-3	
Nuisance Abatement — Administrative Fee	\$75.00
Chapter 9, Article III, Section 9-43	
Removal of Weed/Grass Nuisance — Administrative Fee	\$75.00
Chapter 9, Article VI, Section 9-66	
Removal of Infected Trees — Administrative Fee	\$75.00
Chapter 9, Article I, Section 13-2	
Payment for Current Service — Administrative Fee	\$75.00
(snow removal, sidewalk repairs, etc.)	

PUBLIC WORKS:

Maintenance Trucks:

3 -5 Ton Trucks	\$35.00/hour
1 Ton Truck	\$18.00/hour
3 -5 Ton Truck/Plow/Sander	\$41.00/hour
3 -5 Ton Truck/Plow/Sander/Wing	\$55.00/hour
1 Ton Truck Plow	\$27.00/hour
½ - ¾ Ton Pickup	\$17.00/hour
1 Ton /Water Tank	\$27.00/hour

Tractors, Loaders, Motor Graders:

2 -3 CY Loaders	\$82.00/hour
Loader/Plow/Wing	\$102.00/hour
Loader/Snow Blower	\$122.00/hour
Motor Grader	\$96.00/hour
Motor Grader/One-Way Plow	\$102.00/hour
Motor Grader/One-Way Plow/Wing	\$115.00/hour
40-50 Hp Tractor	\$21.00/hour
40-50 Hp Tractor/Attachments	\$35.00/hour
MT Trackless/Blower/Mower	\$61.00/hour
90 Hp Tractor/22' Flail Mower	\$55.00/hour
30-40 Hp Unit Mower/Blower/Sweeper	\$35.00/hour
Skid-Loader	\$35.00/hour
Skid-Loader/Attachments	\$50.00/hour
Snowplowing Sidewalks (incl. labor and equipment)	\$0.60/LF

Specialty Equipment:

Air Conveyance Unit	\$55.00/hour
Elgin Sweeper (4 CY)	\$70.00/hour
Hydraulic Sewer Cleaner	\$68.00/hour
Paint Sprayer	\$9.00/hour
Paint Sprayer and 1 Ton Truck	\$27.00/hour
50' Bucket Truck	\$70.00/hour
30' Bucket Truck	\$41.00/hour
Brush Chipper	\$29.00/hour
Tamper	\$9.00/hour
Bituminous Distributor and Truck (less material)	\$50.00/hour
Bituminous Roller	\$55.00/hour
Grass and Leaf Pickup Broom	\$29.00/hour
Chain Saws	\$10.00/hour
Trailers	\$12.00/hour
Over Seeder	\$29.00/hour
Turf Pro	\$29.00/hour
Gator and Sprayer	\$27.00/hour
Generator	\$9.00/hour
Trash Pumps	\$9.00/hour
Utility Vehicle with Crane Hoist	\$42.00/hour
Air Compressor	\$25.00/hour

Materials:

Winter Sand Mixed with Salt	\$55.00 CY
Gravel	\$20.00/Ton
Bituminous Cold Mix	\$105.00/Ton
Chalk Dust (50lb. bag)	\$8.00/bag
Diamond Dry (50lb. bag)	\$13.00/bag

Bituminous Repair (incl. labor and equipment)	\$55.00/SY
Labor:	
Regular	Contract rate plus 53%
Overtime	Contract rate plus 53%
Access Fees:	
Industrial Park Storm Pond	\$835.00/acre
Radio Station Drive Lift Station	\$595.00/acre
Abbott Drive, Lift Station	\$895.00/acre
Wastewater Treatment:	
5,000 gallon tanker with hydraulic boom:	\$30.00/hour
Portable Lab Sampler	\$5.00/hour
Airport:	
Conference Room	\$40.00/non-airport related meetings

PARKS & RECREATION

Adult recreation programs will charge cost of program, officials, balls, sanctioning fees, etc. plus \$7 per team court fee for volleyball/basketball and \$10 per team field fee for softball.

BALL FIELDS

Baseball/Softball Fields	\$50.00 per game
	\$250.00 daily rate per field
Lights for ball fields	\$25.00 per day per field
Baker Field (field only)	\$300.00 per day
Orange BB Field	\$250 per day
Picnic Area behind Taunton Stadium	\$75.00 per day

SHELTERS

Enclosed Park Shelters (Robbins Island & Rice Park)	\$110.00 per day
Open Shelter #1 (has electricity)	\$40.00 per day
Open Shelter #2 & Lions (no electricity)	\$30.00 per day

EQUIPMENT

Bleachers – 7 High	\$100.00 per day plus staff costs
Picnic Tables Rental (12 maximum)	\$10.00 per table per day
(for pickup only – no delivery)	
Barricades	\$2.00 per day
Minimum charge for hauling barricades	\$20.00

SHOWMOBILE

Events in Willmar (not for profit)	\$215.00 per day + staff expenses
Events in Willmar (for profit)	\$500.00 per day + staff expenses
(Plus Clean-up/Damage Deposit)	\$200.00
Staff Expenses	\$80.00-\$280.00 depending upon number
of staff	

AQUATIC CENTER

Individual Season Pass	\$90.00
Family of Two	\$130.00
Family of Three	\$140.00
Family of Four	\$150.00
Family of Five	\$160.00
Family of Six	\$170.00

Each Additional Family Member	\$15.00
Daily Admission Rate	\$3.00
Observers	\$3.00
Group Admissions	\$2.50
Discount Coupons:	
10 coupons	\$25.00
20 coupons	\$45.00
Pool Rental – 2 hour minimum	\$100.00 per hour plus guard/staff fees

CITY AUDITORIUM

Gym Rental	\$50.00 per hour not to exceed \$300.00
per day	
Staffing	\$20.00 per hour
Range Rental	\$80.00 per hour plus certified
Rangemaster	
	(if the group doesn't have one)
Open Range	\$8.00 per half hour

CIVIC CENTER

Cardinal Arena Dry Floor events	\$580.00 per day plus services
Ice Rental	\$145.00 per hour till April 1
	\$150.00 per hour after April 1
Blue Line Arena Dry Floor events	\$400.00 per day plus services
Ice Rental	\$145.00 per hour till April 1
	\$150.00 per hour after April 1
Summer Ice	\$110 per hour between 7 am-3:30 pm
Lobby	\$75.00 per day
Staffing	\$20.00 per hour

COMMUNITY CENTER

Burlington Northern or Selvig Rooms	\$60.00 each per day OR \$100.00 per day for both
Sunshine Room	\$40.00 per day
Reynolds Room	\$25.00 per day
Staffing	\$20.00 per hour

FIRE DEPARTMENT:

Firefighter hours that are billed are taken directly from the roll call list.
Firefighters receive a \$15.73 per hour and are paid in one-hour increments.

Equipment:	<u>First Hour</u>	<u>Additional Hour</u>
1 st line pumper - 5251, 5257	\$300	\$200/hour
2 nd line pumper – 5252	\$300	\$200/hour
Tanker/pumpers 5276	300	200/hour
Ladder trucks – 5298 and 5299	500	400/hour
Grass rig - 5285	150	100/hour
Support Vehicles – 5296, 5297, 5294, 5295	75	50/hour
Trailers	75	50/hour

Equipment charges are billed by the quarter hour as time listed on the fire report, after initial one-hour charge.

Special equipment and supplies used will be billed on a cost basis.

A \$25.00 per hour per Firefighter for fire watch/standby conducted by the Fire Department for special events and any standby conducted during fire protection/detection system down time (as described in the Minnesota State Fire Code).

Training Room Rental Fee:	\$50.00 per hour with a 2 hour minimum
Fire Alarm Permit	\$ 30.00
Fire Alarm Permit Renewals	\$ 30.00 every 3 years
Alarm Malfunction	\$500.00
Bottle Filling Fees	2216 PSI air tank filling fee \$5.00/bottle 3000 PSI air tank filling fee \$10.00/bottle 4500 PSI air tank filling fee \$15.00/bottle 5000-6000 PSI air tank filling fee \$25.00/bottle
Fire Reports	\$ 0.25/page plus postage

POLICE DEPARTMENT:

\$60.00 per hour for off-duty police officers
\$ 1.40 Automated Pawn Transaction Fee-each electronic reportable transaction

Contracted Towing (Per Accident Tow)	\$145.00 per towed vehicle
(4-1-18 through 12-31-19)	\$ 69.20 towing administrative fee \$ 15.80 tax
Base Total	\$230.00
Contracted Towing (Per Regular and Snow Emergency Tow)	\$ 95.00 per towed vehicle
(4-1-18 through 12-31-19)	\$ 67.98 towing administrative fee \$ 12.02 tax
Base Total	\$175.00

Possible extra tow costs depending upon circumstances involved:

\$160.00 per hour for "extra work" labor
\$160.00 per hour for flat hourly tow rate
\$ 5.50 per mile outside of City limits
\$ 10.00 per day storage fee after 48 hours

Dated this 1st day of April, 2019.

s/s Marv Calvin
MAYOR

Attest:

s/s Judy Thompson
CITY CLERK

RESOLUTION NO. 19-051

**RESOLUTION AUTHORIZING ACCEPTANCE OF GRANT FROM OTTO BREMER FOUNDATION
FOR \$50,000 FOR BIKE EQUIPMENT- TRISHAW**

Motion By: Nelsen

Second By: Asmus

BE IT RESOLVED by the City Council of the City of Willmar to approve an application by the Recreation Department for, and the acceptance of if awarded, a grant from the Otto Bremer Trust Foundation in the amount of \$50,000 to purchase bike equipment- Trishaw Bikes

Dated this 1st day of April, 2019

s/s Marv Calvin

MAYOR

Attest:

s/s Judy Thompson

CITY CLERK